



King County
 Department of Development
 and Environmental Services
 900 Oakesdale Avenue Southwest
 Renton, WA 98057-5212

206-296-6600 TTY 206-296-7217

ADULT FAMILY HOME INSPECTIONS

For alternate formats, call 206-296-6600.

ATTENTION: ADULT FAMILY HOME INSPECTION CUSTOMERS

New state regulations adopted July 1, 2001 require that applications to the Department of Social and Health Services (DSHS) for adult family homes include documentation of an inspection of the prospective home by the local building official. Effective June 24, 2002, a license will not be issued by DSHS without the local building official's approval of the home, certifying compliance with the regulations. Adult family homes licensed by DSHS prior to July 1, 2001, or those currently licensed, are not affected.

To apply for an Adult Family Home Inspection for a home located in unincorporated King County, you will need to obtain an inspection from DDES. If you are doing remodel work to your home to allow for additional bedrooms or living space, you will need to apply for a remodel/addition permit before obtaining your AFH inspection. Please contact **DDES Customer Service** at **206-296-6600** for more information about residential remodel and addition permits.

SUBMITTAL REQUIREMENTS:

- Affidavit for Application**
- Washington Association of Building Officials form** with sections 1-4 completed.
- Floor Plan:** In order to give the building inspector information about the layout of your home, please provide a drawing that is representative of your floor plan, labeling the use of each room.
- Certificate of Water Availability:** Please give the King County Certificate of Water Availability form to your local water purveyor for completion. Forms are online via the DDES Web site at www.kingcounty.gov/permits. If the house is served by a well, Water Availability is not required. If the house is located within a vested plat (a plat that recorded within the past 5 years), a Water Availability Certificate also is not required.
- Site Plan:** The site plan is required to give property dimensions, show any adjacent streets, and show the position of the house on the lot. This drawing must be representative of the lot.
- Payment** in the amount of \$604. Make checks payable to King County Office of Finance (KCOF).

You may submit your application for inspection at the DDES office at 900 Oakesdale Avenue SW, Renton, WA 98057 and sign up on the Walk-In list to see a Permit Review Coordinator. If you cannot come to the office, you may mail your application materials and check to the above address.

Your application will be assigned a tracking number and routed to the Fire Marshal's office for Fire Flow Review. Fire Flow ensures that there is enough water available in case of an emergency and that the approved fire apparatus access is provided. This will determine if the home needs to be fire sprinklered. Once this determination has been made, you can choose to pick up the permit at the DDES office or have the permit mailed to you. Once your permit is issued, you may schedule an inspection by a DDES Building Inspector online at <http://inspections.metrokc.gov> or by calling the 24x7 DDES Voice Inspection Line at 1-888-5-INSPCT (1-888-546-7728). For more information, visit the DDES Web site at www.kingcounty.gov/permits. If you have questions about the process or the requirements, please contact the **DDES Permit Center** at **206-296-6600**.

Check out the DDES Web site at www.kingcounty.gov/permits