

Cause Number _____

**SUPERIOR COURT OF WASHINGTON FOR KING COUNTY
JUVENILE COURT DEPARTMENT**

TRUANCY TRANSMITTAL COVER PAGE

This cover sheet must be used when filing a petition and any subsequent documents filed with the Clerk's Office at the Juvenile Court, 1211 E. Alder, Seattle, WA 98122 or at the King County Superior Court Regional Justice Center, 401 4th Avenue North, Room 2C, Kent, WA 98032
Business hours are 8:30 A.M. – 4:30 P.M.
(No Fax Filings will be accepted)

I. TO CLERK OF THE COURT AND TO ALL OTHER PARTIES

Please take notice that a *truancy petition* has been filed with the King County Superior Court, Juvenile Department. The party filing the Petition is the _____
School District. The respondent student is: _____
The parent/guardian of the student is: _____
 This student has other pending matters in juvenile court.

II. By filing this document, the School District is requesting the following (please check one).

- Truancy Class
- Preliminary hearing. School District feels that due to exceptional circumstances, referral to Class or CTB will prove inadequate to ensure attendance. Explanation attached.
- Second Hearing/ Review Hearing. Cause # _____
- Stay of the Hearing/ Proceeding (45-Day extension).
- Stay for referral to a Truancy Board (60-day extension).
- A Renewal of a Stay (second request). Cause # _____
- Show Cause Hearing/Contempt Hearing to show why an Order of Contempt should not be entered. Cause # _____

III. The following documents are attached:

- Petition
 - attendance record
 - registration form
 - notices of absences and/or suspension
 - letters to parents/guardian
 - other _____
- Motion to Stay the truancy Hearing

- Remand from Community Truancy Board
- Progress Report
- Motion to Set Show Cause Hearing/Contempt. Cause # _____
- Agreement- Stipulation on Truancy Petition
- Certificate of Mailing/Service. Cause # _____
- Other _____

IV. RE: Truancy Class

Family resides within the ___ North ___ South ___ Central catchment area (SSD cases only)

The party requesting the hearing must file the truancy petition and supporting documentation along with a list of the names and addresses and telephone numbers of all parties. Mail or serve a copy of petition and supporting documentation to all parties.