

REQUEST FOR PROPOSAL – Addendum 1



Department of Executive Services
Finance and Business Operations Division
Procurement and Contract Services Section
206-263-9400 TTY Relay: 711

DATE ISSUED: **May 1, 2007**

RFP Title: **King County Green Schools Program**
Requesting Dept./ Div.: **King County Department of Natural Resources & Parks – Solid Waste Division**
RFP Number: **1110-08-CMB**
Due Date: **May 15, 2007 – no later than 2:00 P.M.**
Buyer: Cathy M. Betts, cathy.betts@kingcounty.gov (206) 263-9291

This addendum is issued to revise the original Request for Proposal, dated April 17, 2008 as follows:

1. The proposal opening date remains the same: Thursday, May 15, 2008 no later than 2:00 p.m. exactly.
2. The sign in sheet from the April 28, 2008, pre-proposal conference is available by contacting Cathy Betts at cathy.betts@kingcounty.gov. Please include your fax number if you wish the document to be faxed.

The following information is provided in response to questions received:

Q1: May the availability matrix be included in the Appendix, or does it need to be included in the 10-page count?

R1: The availability matrix can be included in the Appendix of the proposal.

Q2: How many product samples should be submitted: one or four copies?

R2: Please submit only one copy of each product sample. Do not place product samples on a CD. If you want your product samples to be returned, you must indicate that. Otherwise, the samples will not be returned.

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TO BE ELIGIBLE FOR AWARD OF A CONTRACT, THIS ADDENDUM MUST BE SIGNED AND SUBMITTED TO KING COUNTY

Sealed proposals will only be received by:

King County Procurement Services Section, The Chinook Building, 3rd Floor, 401 Fifth Avenue, Seattle, WA 98104-2333. Office hours: 8:00 a.m. - 5:00 p.m., Monday - Friday

Company Name

Address

City / State / Postal Code

Signature

Authorized Representative/Title (Please Print)

Email

Phone

Fax

This Request for Proposal – Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.

Q3: How should we figure out what overhead rate to use? Under Direct Salary, it says that the overhead rate will be identified at the start. The Labor Category Pricing paragraph implies that a consultant will need to use the same overhead as in an existing King County contract. We have several contracts with King County with different overhead rates. Can we assume that the most current overhead rate will apply?

R3: Consultants that are using the direct salary method or the labor category pricing method should use their current or most recent county-approved overhead rate. If a company has a new overhead rate that has not yet been approved by King County's price/cost analyst, then we will need to go through price/cost before allowing the new rate.