Public Health – Seattle & King County Department
Environmental Health Division-Licenses and Permits
2124 – 4th Ave, 4th Floor, Seattle, WA 98121 (206) 296-4632

APPLICATION TO OPERATE A PERMANENT FOOD SERVICE ESTABLISHMENT

BUSINESS NAME AND ADDRESS

_____

_____

_____

_____

OFFICE USE ONLY

GENERAL HEALTH_____
RECORD ID #_____
APPROVED / / DISAPPROVED / /
SIGNED_____ DATE_____

MAILING ADDRESS (if different from above):

_____

_____

_____

_____

FEE SCHEDULE –
SEE REVERSE SIDE OF THIS FORM

FEE. . . . . .$_____
PRORATION (PERIOD – 10/1 THRU
3/31 = ½ annual fee) . . . .$_____
PENALTY. . . . . ..$_____

TOTAL FEE DUE. . . . . ..$_____

ESTABLISHMENT INFORMATION

PLEASE CHECK ALL BOXES THAT APPLY:

/ / Permit Renewal
/ / New Operation
/ / Change of Name*
/ / Sole Owner
/ / Corporation
/ / Partnership
/ / Change of Ownership

*If name change, what was previous name?_____

WHAT CLASSIFICATION ARE YOU APPLYING FOR? (See reverse)_____
If a restaurant or tavern, what is seating capacity?_____
If a restaurant, is establishment 100% non-smoking? / / Yes / / No
If a grocery store, # of checkout stands?_____
If demonstrator, indicate product _____
If seasonal, list months of operation. From _____ To _____

OWNERSHIP INFORMATION

MANAGER/OPERATOR NAME_____
NAME OF OWNER (if partnership, list names of all partners. Attach additional sheets if necessary)

Name	Address	Phone
1.		
2.		

IMPORTANT MESSAGE TO APPLICANT: Please complete all information requested above and return this form and your check to the address at the top of this form. Failure to fully complete form may result in it being returned for completion.

All permanent food establishment permits expire on March 31st of the permit year. Renewal applications are mailed each year in late February. This office should be notified of any change in your mailing address. If you do not receive a renewal application by February 28th, please notify this office at the phone number listed above. Late fees are charged if permits are not renewed prior to expiration.

Signed _____ Date _____

FOOD SERVICE FEE SCHEDULE – 2001

CLASS CODE

6300 RESTAURANTS
- 6301 Seating Capacity 1-75 ..... $274
- 6302 Seating Capacity 76-150 ..... $427
- 6303 Seating Capacity 151-250 ..... $604
- 6304 Seating Capacity over 250 ..... $777

6310 CATERERS (if not part of another food service establishment) $274

6314 FOOD-PROCESSOR (5.37) $274

6315 FOOD-PROCESSING ESTABLISHMENTS $274

6316 SNACK BARS (no food preparation) $93

MOBILE FOOD SERVICE UNITS
- 6320 Mobile Food Carts, base fee $185
- 6325 Additional locations, each ..... $ 64
- 6326 Restricted Mobile Food Vehicles, base fee $185
- 6330 Additional vehicles, each ..... $ 64
- 6331 Unrestricted Mobile Food Vehicle, base fee $302
- 6335 Additional vehicles, each $93

6200 TEMPORARY FOOD SERVICE ESTABLISHMENTS – Food service establishment operating at a fixed location for not more than twenty-one (21) consecutive days in conjunction with a single event or celebration. (See fee schedule on Temporary Food Service Application)

6340 FOOD DEMONSTRATORS $161

6341 FOOD PROMOTERS $355

6342 TAVERNS (no food preparation) $129

63 GROCERY STORES
- 6350 Less than 4 checkout devices $93
- 6351 4-8 checkout devices $201
- 6360 Over 8 checkout devices $355

2.B. BED AND BREAKFAST
- 6370 Continental Breakfast ..... $ 60
- 6371 Full Service Breakfast $145

6380 RETAIL BAKERIES $218

6390 REDUCED FEE ESTABLISHMENTS

Religious, charitable, or educational organization or institution with an Internal Revenue Service 501(C)(3) nonprofit tax-exempt status operating a food service establishment ..... $ 56

School luncheon ..... ½ fee for applicable category above

Vending facility under the supervision of the Washington State Commission for the Blind ½ fee for applicable category above

PLAN REVIEW AND REINSPECTION FEES

New construction $239
Remodel $182
Multiple permits in one facility (2+) (each) $120
Resubmittal (per hour) ..... Cost of Service
Subsequent pre-occupancies, on-site inspection prior to plan submittal, or on-site inspection when no plan review is required $100
Temporary establishment (see Temporary Application Form) .....
Second reinspection ..... ½ fee for applicable category above
Permit reinspection fee following permit suspension ..... Full annual permit fee for applicable category

LATE FEES

Annual permits, 10-30 days 25%
Annual permits, more than 30 days 50%
School lunchroom ..... -0-
Seasonal permit ..... $ 25

MISCELLANEOUS FEES

Duplicate permit ..... $ 25
Change of name, no other change ..... $ 25
Request for variance $133
Check returned by the bank ..... $ 25
Processing of a refund ..... $ 25

After hours inspections requested by food establishment owner ..... Cost of Service

Provided, that if the application pertains to a seasonal food service establishment or a food service establishment that is to be operated only after October 1st, in any year, the applicable permit fee shall be one-half (1/2) the annual fee specified above.

Available in alternative format upon request pursuant to ADA